



Athletic Field Use and Allocation Policy

Table of Contents

I.	Introduction	3
II.	Statement of Philosophy	3
III.	Definition of Terms.....	3
	Resident Percentage Status.....	3
	Resident.....	4
	Age/ Family	4
	Nonprofit Status (501(c)(3))	4
	Season.....	4
	Audit	5
IV.	Priority Group Classifications.....	5
	Group A (City Use)	5
	Group B (True Recreational Programs)	5
	Group C1 (Coronado Youth Organizations).....	5
	Group C2 (Coronado Schools)	5
	Group C3 (Youth Select, Travel, Etc.).....	5
	Group D (Adult League)	6
	Group E (Nonresident).....	6
V.	Process for Obtaining/Maintaining Permits.....	6
	League Splits and New Leagues.....	6
	Permit Cancellation	7
	Field Exchange, Sublease, NonUse, Splitting	7
	Disciplinary Action for Field Policy Infractions	7
VI.	Tournaments	8
VII.	Fees	9
	Price per Participant (Per Season):	9
	Tournament Fee:	9
	Extra Fees When Required:	9
	Fee Payment	9
	Concessions Fee.....	9
VIII.	Maintenance Issues & Field Sustainability.....	9
	Rest and Renovation (See Exhibit A)	9
	Turf Preservation	10
	Athletic Field Lining/Marking.....	10
	Field Modifications	10
	Field and Facility Closures/Inclement Weather Guidelines.....	10
IX.	Appeals Process.....	11
X.	Other Information	12
	Concessions	12
	Commercial Vendors	12
	Traffic and Parking.....	12
	Banners/Signage/Advertisement	12
	Additional Considerations	12
XI.	Field Use Code of Conduct.....	13

I. Introduction

The City of Coronado Recreation and Golf Services Department (RGS), hereinafter referred to as “City,” coordinates and issues permits for the use of athletic fields in the City. The purpose of this policy is to outline procedures, and allocation priorities, for the permitted use of the athletic fields.

Athletic fields are allocated and permitted in two (2), six-month sessions from January through June and from July through December as availability allows. The City will monitor proper use of allocations and permits. Priority will be given to Coronado user groups.

The City may charge to recover public costs to operate, maintain, supervise, and administer the use of parks and athletic facilities. Submission of an Application and Agreement Request does not constitute approval.

Requests for additional use or programs not covered by the Athletic Field Use and Allocation Policy should be addressed in writing to the RGS Director. The Director or designee will interpret the Athletic Field Use and Allocation Policy. An appeal of any decisions are covered in Section IX, Appeals Process.

Allocation of fields will follow the guidelines of this document. These allocations are not intended to interrupt the field assignments for teams and/or organizations during a season that has already started.

II. Statement of Philosophy

The City is dedicated to creating partnerships with local sports organizations to ensure there is ample opportunity to participate in athletics at all abilities and levels. City staff strive to ensure fields are maintained and of high quality. The permitting/allocation process provides an organization the exclusive use of a field. The objective of this policy is to create clear and written procedures and allocation policies that:

- Fairly distribute available fields
- Maximize playing time
- Incorporate “turf recovery periods” to maintain safe, quality fields
- Communicate financial issues and recovery policy
- Outline field use regulations

III. Definition of Terms

Resident Percentage Status

Resident Percentage Status is important in determining an organization’s Priority Group Classification. Resident Percentage Status will be determined from the group or organization’s prior season’s actual rosters (i.e., fall season for fall season, etc.). Special residency status will be reviewed by the Director.

ATHLETIC FIELD USE AND ALLOCATION POLICY

Resident

a. Resident Individual:

- A Coronado resident owns property in Coronado; or
- A Coronado resident that lives in Coronado at least six months of the year.

b. Resident Organization or Team:

- Organization/club name must state the City as the principal place of business;
- The organization/club's current roster must be 75% of Coronado residents;
- Youth teams must have 95% of their current members within the Youth age group;
- Nonprofit groups must provide evidence of current 501(c)(3) tax status with the California Secretary of State.

c. Proof of Residency:

- To qualify for resident status, participant or parent/guardian must show proof of residency by providing a government-issued photo ID, plus one of the following documents showing name and Coronado address:
 - Current property tax (original or photocopy with applicant's/participant's name)
 - Current utility/telephone bill
 - Current rental receipt/lease
 - Imprinted address on check (not acceptable if handwritten or P.O. Box)
 - Military orders (6-month minimum) with housing assignment in participant's/parent's name
 - Business owners who can provide both proof of ownership and property tax payment
 - Note: A copy of the document used for proof of residency must be kept on file with the organization. Once residency has been established, verification is required only once per year

Age/ Family

- Youth: any person under the age of eighteen (18)
- Adult: any person age eighteen (18) or older

Nonprofit Status (501(c)(3))

To qualify as a nonprofit user, the organization must meet all criteria as identified by the Internal Revenue Services (IRS). The organization must submit a Letter of Determination or Letter of Affirmation from the IRS that indicates nonprofit status and are required to submit 990 Forms and other appropriate documentation, including but not limited to, financial records and tax returns demonstrating the nonprofit status. Visit www.irs.gov for additional information on nonprofit status.

Season

There are two sessions per year: January 1 – June 30, and July 1 – December 31. If a regular “season” for a team straddles the two defined sessions, two applications must be submitted.

Audit

During an audit, each organization/coach shall provide their roster, verification documents for each participant, and sign off on the roster form. Each group is to cooperate with staff when audits are being conducted and during the process of collecting rosters and verifying of documents.

IV. Priority Group Classifications

An organization’s Priority Classification determines their priority for field allocations (i.e. Group A has priority for field allocations, Group B has second priority for field allocations, etc.). The City will strive to provide a balance to sport activities. Applications which encompass multiple classifications, should be submitted separately.

Group A (City Use)

1. Activities and events organized and conducted by the City

Group B (Recreational Programs)

1. No fees are collected for participation
2. No Governing Board or coaching/no tryouts
3. No paid umpires or referees
4. At the discretion of the Director

Group C1 (Coronado Youth Organizations)

1. Organizations maintain nonprofit status;
2. Organizations maintain an affiliation with a national, state, or local sport governing body. Those national or state bodies must have governance over the organization, including all requirements for training per each league’s manual, background checks, and disciplinary actions;
3. Organizations must have 75% or greater resident status;
4. Coaches are unpaid

Group C2 (Coronado Schools)

1. Official athletic activities of students, as part of the school curriculum, or
2. Sanctioned interscholastic athletic events and practices (exclusive of activities generating funds)
3. At the discretion of the Director

Group C3 (Youth Select, Travel, Etc.)

Organizations must meet all Group C1 requirements. Additionally, one or more of the following apply:

ATHLETIC FIELD USE AND ALLOCATION POLICY

1. Compensate local executive/administrative staff and/or board members for their service to the league;
2. Participate in Travel/Select games and/or routine Travel/Select practices;
3. Paid coaches and/or professional player development.

Group D (Adult League)

Adult programs, organizations or events with at least 75% residents and/or work within Coronado city limits.

Group E (Nonresident)

Youth programs, organizations or events with less than 75% resident status.

V. Process for Obtaining/Maintaining Permits

Requests to use athletic fields are made through RGS, located at the Coronado Community Center, 1845 Strand Way, (619) 522-7342 (RGS main line). Any group that wishes to utilize an athletic field on a scheduled or reoccurring basis must complete all applicable forms and documents. Additionally, any group that wishes to utilize an athletic field on a scheduled or reoccurring basis must agree to a waiver and indemnification and hold harmless agreement on behalf of the City.

Athletic Field(s) Allocation and Permitting Period

There are two (2), six-month sessions: January through June, and July through December. Field permits will not be issued for use on the following Holidays: Thanksgiving Day, Christmas Day, New Year's Day, and Fourth of July. Each organization is required to sign and submit the following documents by November 1 for the January 1 – June 30 use period, and by May 1 for the July 1 – December 31 use period:

1. Athletic Field Use and Allocation Policy – signature page
2. Application and Agreement Request for Use of City of Coronado Athletic Fields
3. Field Request Information Sheet – Try-Outs, Games, Practice, Clinics
4. Field Request Information Sheet – Tournaments (if applicable)
5. Hold Harmless and Indemnity Agreement
6. Liability and Property Damage Insurance in an amount no less than \$1,000,000 per occurrence, and \$2,000,000 aggregate naming the City of Coronado as Additionally Insured
7. A current list of board members with contact information (if applicable)
8. Prior same season roster (i.e. Fall season for Fall season) identifying residents to determine classification
9. Signed AB379 (Youth Athletics: Concussion and Sudden Cardiac Arrest Prevention Protocols) agreement
10. Nonprofit groups must supply an IRS 990 or 990EX form
- 11. Player rosters, identifying residents, must be provided two (2) weeks after the season begins to ensure proper billing.**

Permits will be issued according to Priority Group Classifications. Submittal of documents does not constitute approval. Every effort will be made to accommodate user groups' requests for use of fields. In order to prevent delay or denial of a permit, all paperwork must be submitted and complete within the City's timeline.

League Splits and New Leagues

ATHLETIC FIELD USE AND ALLOCATION POLICY

New leagues or organizations planning to petition for Group C1/C3 status or leagues anticipating a split to form a new league must submit to the RGS Director, four (4) months prior to the estimated starting date for such new league, the following:

1. Application and Agreement Request for Use
2. Bylaws
3. Player roster identifying residents
4. Contact information for Board of Directors (if applicable)
5. Documentation of affiliation with a national, state, or local sports governing body
6. Letter of Determination or Letter of Affirmation from the IRS, including a copy of the league's current financial statements on file (IRS Form 990 or 990EX) that demonstrate the organization's nonprofit 501(c)(3) status, if requesting nonprofit status.

Permit Cancellation

Permits may be cancelled and/or rescheduled at the City's sole discretion. Permits canceled by the City or due to inclement weather may be rescheduled as availability allows, or may be refunded in full. Permits cancelled by the user more than 30 days in advance will receive a full refund. Permits cancelled by the user between 10 and 29 days prior to the event will be refunded all but 25%. No refunds will be issued if permitted use is cancelled with fewer than 10 days' notice. All refunds may be reviewed by the Director.

City staff may cancel or re-assign use of City fields including but not limited to:

1. Any City work involving any of the facilities;
2. When the health and safety of participants are threatened due to impending conditions, including but not limited to maintenance issues or acts of God;
3. Nonadherence to Athletic Field Use and Allocation Policy or City ordinance;
4. City approved events.

Field Exchange, Sublease, Nonuse, Splitting

Users may not exchange or sublease fields under any circumstance. Exchange or sublease of fields will result in revocation of permits for all parties. Any organization that has been permitted to use a field and determines that they will not need to use the field shall notify the City. Nonuse of a field for a total of three (3) times may also result in revocation of the permit of the allocated field(s). All Groups C – E may be invoiced for fields that the organization(s) have reserved and have not used.

Fields may not be split into more than two without written permission from the RGS Director and noted on permit.

Disciplinary Action for Field Policy Infractions

The City utilizes a "Best Practice" approach for nonadherence to the Field Use Allocation Policy that occur within one calendar year of the first infraction. In the unfortunate situation that infraction(s) are deemed by the City to be of a serious nature, the City may immediately terminate any permit(s) and/or suspend any field use for up to one year or longer, including forfeiture of all paid funds.

ATHLETIC FIELD USE AND ALLOCATION POLICY

- First Offense:** Verbal or written warning to the user group/individual and restitution for damages/costs if applicable.
- Second Offense:** Verbal and written notice of three-day suspension and restitution for damages/costs if applicable.
- Third Offense:** Verbal and written notice of termination of any existing permits, loss of future rental/allocation privileges and restitution for damages/costs if applicable.

Infraction(s) of Best Practices examples include, but are not limited to:

1. Violation of the City of Coronado Field Use Allocation Policy;
2. Use of a field(s) that has been closed and posted by the City;
3. If an organization has a field permitted at a specific time and the teams start to practice or play games prior to 30 minutes before the permit time;
4. If permitted User #1 allowed a unpermitted User #2 to use their permitted field without City approval, this would be an infraction against both users;
5. After permitted use, the organization fails to leave restrooms and/or trash and litter on the premises beyond reasonable expectations;
6. Failure to return unscheduled fields to the “inventory of fields” held by the City;
7. Driving vehicles on fields without written permission noted on permit;
8. Adding additional fields (either adding to outside boundary or splitting a field within boundaries to create more than two additional fields) to site without written permission;
9. If a field has been permitted and the permitted user group does not show or provide proper notification.

VI. Tournaments

All general rules and reservation procedures as specified in the Field Use and Allocation Policy are applicable during tournaments. Additional provisions for tournaments are stated in this section.

- Tournament applicants must complete a Tournament Application and Agreement Request, sign the Athletic Field Use Rules and Regulations and review the Tournament Orientation Checklist with City staff at least 30 days prior to the tournament date.
- Submission of these forms does not constitute approval. Approval is given according to this policy after deposits and fees are paid and when a permit is issued.
- Tournaments canceled by the City or due to inclement weather may be rescheduled as availability allows or may be refunded in full.
- Tournament permit cancellation follows regular Permit Cancellation (see Section V).
- Game times and field use must follow all policies outlined herein.

City reserves the right to have a tournament reviewed by other City departments to minimize the impact on neighbors, fields, parking, traffic, etc. City also reserves the right to deny a tournament based on field availability, rest and renovation schedules and staffing levels. Tournaments will not be unduly withheld.

VII. Fees

Price per Participant (Per Season):

A	B	C1	C2	C3	D	E
City of Coronado	Recreation	Coronado Youth Organizations	Coronado Schools	Youth Select, Travel, etc.	Adult League	Nonresident
\$0	\$0	\$7	\$0	\$14	\$7	\$20

Tournament Fee:

Per field/per day	\$150
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Extra Fees When Required:

City-Approved Security	Current Direct Cost
Clean Up Fee/Maintenance Fee	Cost Recovery/No less than \$50

Fee Payment

Groups assessed a fee will submit payment no later than 30 days after submission of their roster. The roster is due two weeks after the beginning of the season. A maintenance fee may be required by the City to maintain and/or repair athletic fields. Full payment is required at least 30 working days prior to one-day use or tournaments.

Group B/C2 may be billed for fields that they have reserved and have not used at the C1 rate if repeated unused reservations occur.

Concessions Fee

A fee of \$100 will be assessed *per season* for concession sales for all organizations.

VIII. Maintenance Issues & Field Sustainability

The City requests that individuals and groups refrain or limit their use of heavy traffic areas during practices, regardless of weather, to assist in providing the best field conditions possible, i.e. goal mouths, etc. Any user failing to comply with this policy’s established guidelines are subject to pay for all damages or costs occurring to the facility and may lead to the termination of the field use permit.

Rest and Renovation (See Attachment A)

An annual rest and renovation program is scheduled at all sites to maintain field sustainability. In addition, the City may close fields at its sole discretion to perform any maintenance activity. The City attempts to be flexible in accommodating user groups but ultimately, the health and safety of the user and the condition and playability of the fields take priority. This may require the unexpected closure of fields or facilities, denial of use of a field, and/or making alternate sites available for athletic use. No one shall play on fields closed for renovation or repair.

Turf Preservation

Cooperation from user groups are needed for the preservation of the turf on city fields by following these guidelines:

- Field use, especially practices, should be conducted in such a way that the action takes place on different selections of turf, thus reducing excessive turf damage in one area. Organizations should rotate use of areas and when possible, stay off fringe or bare areas to limit erosion and further damage.
- Turf divots should be replaced at end of each day to help re-root turf.
- No tarps or material which may damage the grass may be placed on the turf.
- Do not use fields during or after a heavy rain, or when fields are wet or muddy (see Inclement Weather Policy)
- Sports practices are NOT to be held on the infield area of a softball or baseball diamond.
- Remove all equipment at the conclusion of play or event.
- Allow distance between fields for safe passage of spectators and participants.
- Report immediate emergencies and hazards (broken water lines, gushing sprinkler heads, etc.) to the Public Services at (619) 522-7380 For after-hours emergencies, contact the Police Department Business Line (619) 522-7350. When calling, be prepared to fully identify yourself, your location (park name), and the specific nature of the emergency or hazard so that staff can bring the appropriate repair equipment.
- No motorized vehicles are allowed on City property, other than parking lots, without written permission noted on the use permit issued by City.
- Only City staff are authorized to apply pesticides, fertilizers, soil, seed, and amendments to the parks.

Athletic Field Lining/Marking

- Lining of City fields is prohibited without being approved by the City and noted on field permit. Line colors and layout must be approved by the City.
- Burning lines on the City fields is prohibited.
- Any user failing to comply with established marking guidelines are subject to pay for all damages occurring to the fields and termination of field use permit.

Field Modifications

Any permanent modifications or improvements are not permitted. Requests to modify, resize or add multiple-use fields, or make alterations to a city field shall be submitted with conceptual drawings to the City (RGS). Modifications and/or alterations may require extensive review and appropriate level(s) of approval. Users may not modify a field that is being used by more than two organizations/teams without approval noted on request from each group president or without provision being made for use of another field(s) through the City. Fields modified for multiple use will be billed appropriate to use.

Field and Facility Closures/Inclement Weather Guidelines

Fields and facilities may be closed at the discretion of the RGS Director and/or Parks Services Supervisor, or their designated representatives. Closures are kept to a minimum when fields and facilities remain in a playable condition. Priority is given to maintenance needs, rest and renovation periods and sustainability for all city fields. The City may close fields or facilities when the City engages in work involving any of the fields or facilities or when the health and safety of participants are threatened due to impending conditions, including

but not limited to, rain, muddy conditions, smog alerts, maintenance issues, lightning and earthquakes.

City athletic fields have been designed and are maintained for the enjoyment and use of Coronado residents and the public. The purpose of this section is to guide the use of athletic fields, to prevent injuries and damage to the playing surface brought upon by inclement weather and/or unsafe playing conditions. An effective field maintenance program is essential for safe, quality fields and sport complexes. User groups are asked to help by accepting and adhering to these rules. Groups who use the athletic facilities are expected to assist in protecting their participants and fields during periods of rain or inclement weather.

Procedure:

During inclement weather, City staff will assess the playability of all city fields to determine if use will occur. City staff shall have the authority to close any/all fields within the City. Organizations and/or coaches shall sign up for text or email alerts via www.RainedOut.com for updates on field closures.

To sign up for RainedOut:

- Visit www.rainedout.com and click on Receive Messages
- Enter: "City of Coronado Recreation" in the search bar
- Select the group link, Continue
- Enter your mobile phone number or email and validate your account
- In the Private Group, enter the Keyword: Fields123

The following procedures are to be followed regarding the use of fields when there has been inclement weather, or other serious condition(s) affecting any city field:

- If it has rained within the preceding 24 hours, and no RainedOut message has been sent, groups scheduled to use fields must call the RGS main line (619) 522-7342. City staff will make determination of field conditions/closures. All decisions are final and are nonnegotiable. This is to protect the health, safety, and wellbeing of all users and/or protect the park/facilities from potential damage.
- The City may declare a field subject to "re-inspect." Re-inspect fields will be re-inspected by the City prior to the practice/game to determine playability. If the field is unsafe or damaged, the City will notify the user groups by RainedOut notification.
- Groups witnessing misuse of fields by other scheduled or unscheduled users are advised to contact the Coronado Police Department at (619) 522-7350.

The City appreciates full compliance to the guidelines for the enjoyment of all. Failure to follow these guidelines will result in cancellation of existing permit(s), and/or loss of rental/allocation privileges, and/or an infraction against the organization. NOTE: It is the responsibility of the user to take appropriate steps to avoid their misuse and/or overuse of fields and facilities.

IX. Appeals Process

An appeal to the RGS Director of a decision must be submitted in writing with justification within ten (10) working days from the decision. The decision of the RGS Director is final.

X. Other Information

Concessions

Permits for nonprofit concession sales during an activity season may be obtained and require the same documents as required for fundraising events. The number of concession sales booths shall be limited to one per event. Pre-packaged food only – all other types of food concession require a County of San Diego Health Department permit and all other applicable permits.

Commercial Vendors

Selling of any merchandise or services, advertising, commercial filming/photography, or any other activity of a commercial nature is prohibited (C.M.C. 20.12.010).

Traffic and Parking

User groups must inform their participants and spectators to park in facility parking lots and public parking areas. If needed, user groups should post directional signs to assist participants and spectators to appropriate parking areas. When traffic and/or parking are an issue, or during post-season tournament play, the user group or organization must provide volunteers or City-approved security company to direct participants and spectators to designated parking areas. It is the users' responsibility to alleviate traffic and parking issues.

Banners/Signage/Advertisement

A separate and specific Banner Policy and application are available from RGS.

Additional Considerations

- The City will attempt to accommodate emerging sports;
- To provide balanced sports opportunities on athletic fields, the RGS Director or designee, has the authority to limit exclusive use at athletic facilities and to make minor changes to group priorities if deemed necessary;
- Teams and organizations may be required to provide schedules to show that all allocated fields are being utilized;
- All field users must have a copy of their permit available for inspection by City staff and/or Beach and Park Concierge
- Requests for additional use, programs or facilities not covered by Athletic Field Use and Allocation Policy should be addressed in writing to the RGS Director.

It is the responsibility of the person in charge identified on the permit to enforce the rules and regulations regarding the conduct of the group while on permitted facilities. Use begins and ends at the times stated on the permit including set-up and clean up. Groups are not allowed on fields prior to the start time on the permit and are required to have the fields clean and be off the fields at the ending time indicated on the permit. Permitted times include field preparation and player "warm-up". Additional fees may be charged for unauthorized or extended field use beyond times listed. The City has exclusive discretion in decisions on scheduling of City Use Areas and such decisions shall be final.

XI. Field Use Code of Conduct

- All field users shall behave in a manner that shows good sportsmanship and good citizenship at all times
- Any form of obscenity, disrespect, abuse towards participants, staff, spectators, coaches, and/or officials will not be tolerated. Any individual using abusive or foul language may be asked to leave the field. Failure to do so voluntarily will result in additional action; and
- All field users are required to maintain self-control and respect when dealing with any official, staff or fellow user group; and
- All field users will respect and protect the property of the City; and
- The highest ideal in sportsmanship shall be developed and instruction in the proper skills and rules pertaining to the game will be done in a respectful fashion; and
- All groups must abide by, and observe, all rules and regulations which have been established by the City; and
- Animals and alcohol are prohibited at all fields (C.M.C.32.08; 40.28, respectively); and
- Smoking or vaping is prohibited (C.M.C. 36.08); and
- Amplified sound is not allowed on any field without City approval and notation on permit (C.M.C.41.13); and
- Commercial Activity is not allowed (C.M.C. 20.12.010); and
- The use of artificial noisemakers, horns, rattles, bells, and whistles by spectators is not allowed; and
- Balls and any other equipment thrown, batted, kicked, or otherwise propelled that land on private property must not be retrieved without the property owner's permission; and
- Leave park areas immediately after games and practices safely and quietly, especially early and late games. Practice being good neighbors in our residential neighborhoods; and
- Portable goals and/or markers are allowed but must be removed daily or stored in City-designated areas.

ATHLETIC FIELD USE AND ALLOCATION POLICY

I have read and agree to all provisions listed on the Athletic Field Use & Allocation Policy, rules and regulations and disclaimers applied to issued permits and will communicate this information to our coaches and participants.

Name of Organization President,
Site Administrator or Principal

Signature of Organization President,
Site Administrator or Principal

Date: _____

ATHLETIC FIELD USE AND ALLOCATION POLICY

Attachment A (cont.)
Rest and Renovation Calendar - 2021

2021

JANUARY							FEBRUARY							MARCH							APRIL						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
27	28	29	30	31	1	2	31	1	2	3	4	5	6	28	1	2	3	4	5	6	28	29	30	31	1	2	3
3	4	5	6	7	8	9	7	8	9	10	11	12	13	7	8	9	10	11	12	13	4	5	6	7	8	9	10
10	11	12	13	14	15	16	14	15	16	17	18	19	20	14	15	16	17	18	19	20	11	12	13	14	15	16	17
17	18	19	20	21	22	23	21	22	23	24	25	26	27	21	22	23	24	25	26	27	18	19	20	21	22	23	24
24	25	26	27	28	29	30	28	1	2	3	4	5	6	28	29	30	31	1	2	3	25	26	27	28	29	30	1
31	1	2	3	4	5	6	7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8

MAY							JUNE							JULY							AUGUST						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
25	26	27	28	29	30	1	30	31	1	2	3	4	5	27	28	29	30	1	2	3	1	2	3	4	5	6	7
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28
23	24	25	26	27	28	29	27	28	29	30	1	2	3	25	26	27	28	29	30	31	29	30	31	1	2	3	4
30	31	1	2	3	4	5	4	5	6	7	8	9	10	1	2	3	4	5	6	7	5	6	7	8	9	10	11

SEPTEMBER							OCTOBER							NOVEMBER							DECEMBER						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
29	30	31	1	2	3	4	26	27	28	29	30	1	2	31	1	2	3	4	5	6	28	29	30	1	2	3	4
5	6	7	8	9	10	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11
12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18
19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25
26	27	28	29	30	1	2	24	25	26	27	28	29	30	28	29	30	1	2	3	4	26	27	28	29	30	31	1
3	4	5	6	7	8	9	31	1	2	3	4	5	6	5	6	7	8	9	10	11	2	3	4	5	6	7	8

Cays/Sunset Park Closed
Tidelands Park Closed
Closure For Up to 2 Days
Holiday Closure
Tidelands Unofficial Holiday- Open Play

ATHLETIC FIELD USE AND ALLOCATION POLICY

Attachment A (cont.)
Maintenance and Field Rest Key

Treatment	Application Rate	Spec
Core aerify and fertilize w/post-emergent (City Parks)	Label Rate	Complete fertilizer (N-P-K)
Core aerify and fertilize w/post-emergent (Tidelands Park Athletic Fields)	Label Rate	Complete fertilizer (N-P-K)
Apply fertilizer w/pre-emergent plus field rest and and maintenance (All Parks)	Label Rate	Complete fertilizer (N-P-K)
Core aerify and fertilize w/post-emergent (City Parks)	Label Rate	Slow release fertilizer
Core aerify and fertilize w/post-emergent (Tidelands Park Athletic Fields)	Label Rate	Slow release fertilizer
Core aerify and fertilize w/post-emergent (City Parks)	Label Rate	Slow release fertilizer
Core aerify and fertilize w/post-emergent (Tidelands Park Athletic Fields)	Label Rate	Slow release fertilizer
Apply fertilizer w/pre-emergent plus field rest and and maintenance (All Parks)	Label Rate	Complete fertilizer (N-P-K)